



SPECIFICATIONS FOR

TENDER # 0571-1628

**SUPPLY OF ONE FILOX FILTRATION SYSTEM
FOR WESTERN HEALTH**

CLOSING DATE: NOVEMBER 18, 2016

CLOSING TIME: 11:00 AM (Newfoundland Time)



Invitation to Tender for

1.0 General Provisions

1.1 Intent

This invitation to Tender is intended to obtain **ONE FILOX FILTRATION SYSTEM** complete with installation to full working capacity for the Western Regional Health Authority (Western Health) at Sir Thomas Roddick Hospital in Stephenville, Newfoundland .

This Tender is concerned with the acquisition of **ONE FILOX FILTRATION SYSTEM** for the **Sir Thomas Roddick Hospital** with consideration of the following:

- Ongoing service and maintenance support.
- All manuals, documents and initial supplies.
- The right to reproduce any printed materials supplied with the product for the purpose of using the product.
- Training and training manuals.
- Future enhancement availability.

1.1.1 Western Health reserves the right to order additional units at the same price for a period up to and including 31 December 2017. Other health boards within Newfoundland and Labrador may avail of this tender as needed.

1.2 Client Background

Western Health was established in 2005 and is responsible for the delivery of Health and Community Services in the Western Region.

Vendor Response

1.3.1 Vendor's tender must contain an Executive Summary which shall contain:

- a. A brief description of the product being quoted.
- b. The name, title and address of the Vendor's representative responsible for the preparation of the Tender.

1.3.2 All prices quoted for goods and services must be specified in Canadian dollars, FOB Western Memorial Regional Hospital. All Tenders will be held to be valid for ninety (90) days following the Tender closing date.

1.3.3 Tenders must be received in full on or before the exact closing time and date indicated. **TENDERS RECEIVED AFTER THAT TIME WILL NOT BE CONSIDERED.**

1.3.4 All costs relating to the work and materials supplied by the Vendor in responding to this Invitation to Tender must be borne by the Vendor.

1.4 Release of Information

1.4.1 While Tender is Open:

The names of individuals or companies who have picked up the tender documents will **not** be released.

1.4.2 At Tender Opening:

Only the names of the bidders will be read out.

1.4.3 After Tender Opening:

1. Tender bids will be reviewed for technical compliance. Bidders may be contacted to provide clarification on the products or service they are proposing. No further information will be released until after the contract is awarded.
2. After award, the name and bid price of the successful bidder will be.
3. Information will be made available for a 90 day period only.

1.4.4 FYI, Statements that are included as part of our Tender calls:

While bidders are welcome to attend the public opening, please be advised that it is not our policy to release bid information. Only the names of the bidders will be released.

1.5 Communication During Tendering

1.5.1 All communications with Western Health with respect to this invitation to Tender must be directed in writing to the attention of:

Mr. Paul Wight
Regional Director, Materials Management
Western Health
1 Brookfield Avenue
Corner Brook, Newfoundland
A2H 6J7
Tel: (709) 637-5000 ext. 6429
Fax: (709) 634-2649
Email: paulwight@westernhealth.nl.ca

1.5.2 Western Health may, during the assessment period, request meetings with the Vendors to clarify points in the Tender. No changes by the Vendor will be permitted after the Tender closing date.

1.5.3 Faxed Tender responses will be accepted with the condition that the original Tender documents are received at Western Health's Materials Management Department no later than **Five** working days following the Tender closing date.

1.5.4 All bids must be sent in a sealed envelope clearly marked with Tender Name and Number to: Materials Management Department, Western Health, Western Memorial Regional Hospital, Lower Level, P.O. Box 2005, Corner Brook, NL A2H 6J7.

1.5.5 Bids submitted by electronic transmission (e-mail) will not be accepted.

1.5.6 Companies submitting fax Tenders are doing so at their own risk and the fax Tender must be at the public opening as specified in the Tender information. This Authority will not be responsible for in-house courier services if companies submit quotations by fax machine. The time stated on the fax Tender will become null and void since it is the responsibility of the company placing the Tender to have their Tender at the public opening, therefore, this Authority will not be responsible for any damages or liabilities.

1.5.7 In order to contribute to waste reduction and promote environmental protection, the Western Health will endeavour to acquire goods and services that support these principles, therefore, product(s) quoted should include:

- maximum level of post-consumer waste and/or recyclable content
- minimal packaging
- minimal environmental hazards
- maximum energy efficiency
- potential for recycling
- disposal costs
- must not reduce the quality of the product required or affect the intended use of the product
- must not significantly impact the acquisition cost

1.6 **Tender Acceptance**

1.6.1 Any acquisitions resultant from this invitation to Tender shall be subject to the Public Tendering Act.

1.6.2 The Tenders shall be opened in the Private Dining Room at The Western Memorial Regional Hospital on the scheduled date and time.

1.6.3 Any Tender may be accepted in whole or in part. The lowest Tender may not necessarily be accepted and Western Health reserves the right to cancel the Tender call. Western Health shall not be held responsible or liable for the payment of any costs that are incurred by the bidder in preparing a Tender in response to this invitation to Tender.

1.7 **Warranty**

1.7.1 The Vendor shall warrant that the product supplied to Western Health shall equal the published specifications.

1.7.2 The Vendor shall provide no less than a 2 year warranty on the system for parts.

1.7.3 Vendor shall indicate the warranty start date _____.

1.7.4 Vendor shall indicate who will be providing the service and the nearest service location.

2.0 Product Specifications

- 2.1 The system must consist of TWO independent 1252 back washable Filox media tanks for removal of Iron and Manganese.
Yes _____ No _____ Comment _____
- 2.2 The media tanks must be stand alone 12" x 52" FRP tank c/w Autotrol 263 Logix 3 cycle control valve and 2.5 cubic feet of Filox oxidizing media.
Yes _____ No _____ Comment _____
- 2.3 The tanks must be installed in series for maximum contact time for the highest removal and operate independently for back-up and redundancy if one tank needs service.
Yes _____ No _____ Comment _____
- 2.4 The system must be designed to handle flows of 12 gpm.
Yes _____ No _____ Comment _____
- 2.5 The system must have a 20" Big Blue Pre-Filter Housing Assembly with a DGD50-5um prefilter. Housing must have three true union ball valves for isolation or by-pass, drain, sample port, pre and post ss liquid filled pressure gauges and be pre mounted on 16"x16" polyboard.
Yes _____ No _____ Comment _____
- 2.6 The system must have a 20" Big Blue Post-Filter Housing Assembly with a 1um postfilter. Housing must have three true union ball valves for isolation or by-pass, drain, sample port, pre and post ss liquid filled pressure gauges and be pre mounted on 16"x16" polyboard.
Yes _____ No _____ Comment _____

2.7 The system must have two Pre Assembled Boards for each Filox filter, three true union ball valves for isolation or by-pass, flush vavve, sample port, pre and post ss liquid filled pressure gauges, pre mounted on 16"x16" polyboard

Yes _____ No _____ Comment _____

2.8 All piping must be 1" PVC SCH80

Yes _____ No _____ Comment _____

2.9 Input and output connections to system must be 1"FNPT

Yes _____ No _____ Comment _____

2.10 System is to include site installation, start-up, commissioning, and training.

Yes _____ No _____ Comment _____

2.11 The system must fit in a space of 6'6" x 6'6" as per drawing layout Appendix A

Yes _____ No _____ Comment _____

2.12 Vendor must list the price for the following. Pricing is valid for two years from award of tender.

12x52 Filox media tank exchange 2.5 cuft _____

DGD50x5 20" filter _____

1um 20" big blue filter _____

3.0 Presentation / Training / Service

3.1 **Presentation**

A presentation of the Tender and / or a demonstration of the product / system shall be provided, if requested, at the Vendor's expense.

3.2 **Training**

3.2.1 The Vendor shall provide on-site training to staff in the use of the **FILOX FILTRATION SYSTEM**. All costs associated with this training shall be included in the total Tender price. The length of such training shall be what is reasonably required to train the users of the equipment and shall be documented.

3.2.2 All special tools to properly service the system must be included in the bid.

All diagnostic software licenses and associated costs must be included in the bid for the life of the equipment while it is supported by the manufacturer.

3.3 **Service**

3.3.1 The Vendor shall confirm in writing that Parts and Labor will be available for the quoted system for not less than seven (7) years after the warranty period.

3.3.2 The Vendor shall provide as an option, pricing for an additional one-year Service Contract including all parts and labor.

3.3.3 The Vendor shall provide a minimum of 2 copies of the Operating, Parts and Service Manuals which must accompany the equipment when shipped.

4.0 Installation

A. Are there utility requirements:

1. Electrical Voltage: _____ Amperage: _____

2. Drains: Yes ☐ _____

3. Water: Yes ☐ _____

Other: Yes ☐ _____

Specifics: _____

B. If the device contains a battery, state the battery type and typical life cycle (hours of operation and charging time). State additional systems or work required to maintain the battery.

C. The equipment (except if solely battery operated) must comply with all applicable C.S.A. standards and be certified by an organization accredited by the Standards Council of Canada.

Yes ☐ No ☐

D. Equipment that requires on site certification to meet CSA Standards must be completed by an accredited testing organization. The cost of this must be covered by the supplier.

Yes ☐ No ☐

E. Will any site preparation be necessary? Yes ☐ No ☐

If yes, explain _____

F. All supplies required for the initial start up and/or commissioning of the equipment shall be included.

Yes ☐ No ☐

G. Will this equipment require any unloading equipment to make safe receipt at time of delivery? Yes ☐ No ☐

H. If installation is involved, the Vendor shall coordinate the delivery and installation of the equipment with the site.
Yes ☐ No ☐

I. Installation date shall be coordinated between successful bidder and Western Health

4.4 Evaluation

No contract shall be awarded unless:

- a. The system or any of its accessories has been previously used and deemed to be satisfactory, or
- b. The system or any of its accessories has been pretested and found to be satisfactory prior to submission of quotes, or
- c. The system or any of its accessories which is the low or preferred bid is evaluated before award of any contract to purchase.

5.0 Financial Considerations

6.1 All applicable taxes shall be indicated in the Tender.

6.2 The cost for installation, initial set-up and programming shall be included in the Tender price.

6.3 All costs for training shall be included in the Tender. This includes any travel, meals and accommodation.

6.4 All shipping costs for all goods related with this tender bid must be included in the tender price.

6.5 Terms of Payment

The Authority agrees to pay the full invoiced amount within 30 days following acceptance of the installed system by Western Health. Acceptance testing will be completed within 30 days following the complete installation of the system.

6.0 Vendor Confirmation (please sign)

I confirm that our Tender meets or exceeds the specifications detailed in this invitation to Tender. I also confirm that all specifications are included in the quoted price. Any items that are optional are noted accordingly.

Signed _____

Title _____

Company Name _____

Address _____

Phone _____

Tender Price \$ _____ **Tax Extra** **Yes** _____ **No** _____

TENDER CHECKLIST

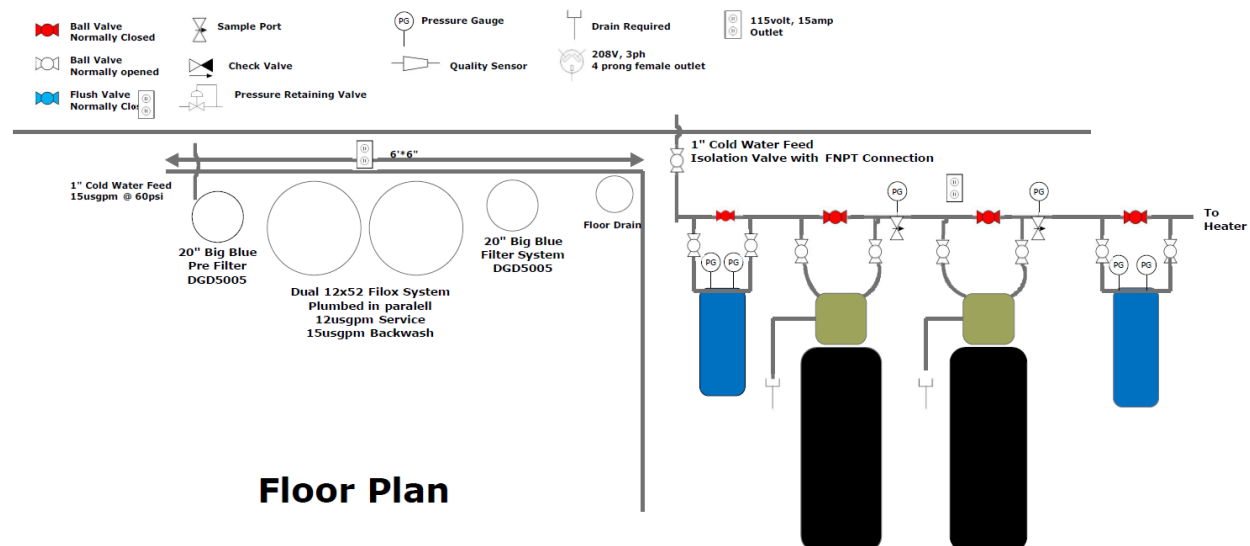
TENDER # 0171-1001

DID YOU INCLUDE

HAS TENDER SUBMISSION BEEN SIGNED	Yes <input type="checkbox"/>	No <input type="checkbox"/>
COPY OF REQUIRED TENDER DOCUMENTS	Yes <input type="checkbox"/>	No <input type="checkbox"/>
COPY OF BROCHURES (IF REQUESTED)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
COPY OF WCB LETTER OF GOOD STANDING (IF REQUIRED)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
COPY OF PROOF OF INSURANCE (IF REQUIRED)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
AMOUNT OF TAX NOTED ON REQUEST FOR QUOTATION FORM	Yes <input type="checkbox"/>	No <input type="checkbox"/>
OPTIONAL PRICING FOR TRAINING INCLUDED	Yes <input type="checkbox"/>	No <input type="checkbox"/>

NOTE: TENDER RESPONSES MAY BE REJECTED IF YOU ANSWER “NO” TO ANY OF THE ABOVE QUESTIONS.

Appendix A



Project	Western Health Filox System
Date	Nov 2 2016
Drawing #	
Title	Filox Treatment System